

Speed dial numbers

loop

telecoms made simple

Your system administrator may program frequently used external numbers for all users to access. You may also program 10 external numbers on your own phone. System speed numbers are 000-999; individual speed numbers are *0-*9.

To program a station speed number...

When using the menu:

- Press the “Program/service” button.
- Arrow through and select “Change speed dial?” or press *92
- Enter the code (*0 to *9) you want to assign to the number.
- Arrow to and select “Change entry?”
- Enter the number. Don’t forget the outside line access number.
- Select “Save?”
- To program another station speed dial, enter another code (*0 to *9).

To dial a station speed number:

- Press the “Program/Service” button.
- Arrow to and select “Use speed dialling?” or press *7
- Enter the desired speed dial code.

To dial a station speed number:

- Press the “Speed dial” key.
- Enter the desired speed dial code (000-999 for system speed dials)(*0-*9 for station

Loop Telecommunications Ltd
weareloop.co.uk
0330 137 3777

Opening hours:
Monday - Thursday 09:00 - 17:30
Friday 09:00 - 16:30